

Watlington Neighbourhood Plan Forum

Meeting of the Development Sites Group on Thursday 4th August at 7.30 p.m.

Present: Gill Bindoff, Ian Hill, Keith Jackson, Terry Jackson, Tony Williamson

- 1. Apologies for absence:** Nick Greaves, Rob Field, Luke Johnson, Tony Powell, Robin Wilson.
- 2. Facilitator for the meeting:** in the absence of Tony Powell, GB facilitated the meeting.
- 3. Declarations of interest:** none
- 4. Minutes of the meeting of 25 July:** these were agreed to be a correct record.
- 5. Matters arising:**
 - 5.1. Notes of the meetings with developers/agents: a couple of minor revisions had been made to clarify/amplify the notes. The Steering Committee will review them again before they are signed off and posted on the NP website.
 - 5.2. The specification for professional support on traffic issues has been sent out and all four consultants have responded. Estimates of costs have been produced and have been sent to Locality to provide evidence for the grant application. Details of the work to be undertaken will need to be reviewed in the light of the funding situation.
- 6. Chalgrove airfield:**

GB and IH reported on an initial, informal, meeting at Watlington with HCA. Key information is that the Agency is concentrating, in the first instance, on traffic impact of the site. The HCA is working with the Urban Engineering Studio to study traffic movements over a wide area in order to identify existing and future patterns, and to identify a strategic approach to providing the required highways infrastructure. HCA is aware of the existing traffic problems in Watlington. The intention is to put forward proposals which could improve the current situation. It is expected that a further meeting could take place in September. It is proposed that this should be with representatives of Watlington, Stadhampton and Little Milton in order to ensure that proposals are integrated across the area immediately affected by development at Chalgrove. Representatives from Cuxham and Pyrton may also be included as they would also be directly affected. It was agreed that the introduction of uncertainty about the possible development at Chalgrove should not delay or derail work on the Watlington NP. This will continue as planned with the aim of producing a draft Plan at the end of August/beginning of September.
- 7. Site record sheets:**

These will be completed shortly.
- 8. Site selection process:**
 - 8.1. Trial summary sheets had been produced for two sites. It was agreed that the template worked well but needed a couple of small amendments to cover all the key points. TP will be asked to amend the template. It was agreed that members of the group will use existing information to complete summary sheets for all the sites identified as available for development. The full set of sites will be completed subsequently.
 - 8.2. It was agreed that the selection process will involve a wider group comprising members of the Forum DS Group and Coordination Group and the WPC NP Steering Committee. It is hoped to arrange to do this on a Saturday morning, either 27th August or 3rd September.

8.3. It was agreed that the DS Group will meet in advance to review the process and ensure that it will work well with a larger group. The site selection criteria, sustainability objectives, draft planning policies and *What Watlington Wants* document will be used. A 'traffic light' system prioritising some key criteria may be needed and will have to be agreed and justified by the wider group.

9. Maps:

IH will circulate the link to the maps he has been preparing for the Sustainability Scoping Report. These will also be useful for inclusion in other NP documents.

10. Next Meeting:

This will be on Thursday 11th August and will be preparation for the combined site selection meeting.