

Development Sites Group (DSG): minutes of the meeting on 21st January 2016.

Present: Debbie Davies (Facilitator), Gill Bindoff (Scribe), Rob Field, Nick Greaves, Keith Jackson, Terry Jackson, Luke Johnson, Tony Powell, Nick Thomas, Ian Hill

Apologies: Pepita Bianchi, Tony Williamson. Note: David Parker is no longer a member of the Group.

1. Minutes of the meeting of 7th January, 2016. This was agreed to be a correct record.
2. Matters arising on minutes:
  - 2.1. A second tour of development sites had been arranged on 16th January. The group comprised Jeremy Bell (Chair, WPC NP Steering Group), Gill Bindoff and Tony Powell.
  3. Review of Sites: confirmed boundaries and contacts:
    - 3.1. Nick Greaves has researched ownership details, via the Land Registry, on sites where this information was not previously available. This search has given rise to a small cost but has provided essential information. There are a small number of further details to obtain/clarify.
    - 3.2. Rachel Gill has reviewed the list of sites to update existing information and add new information. A comprehensive new list has been produced. The Group is now in a position to contact owners/agents to update records and confirm the availability of sites for development within the NP period to 2031.
    - 3.3. Each site identified was reviewed at the meeting to confirm boundaries and contact details.
    - 3.4. The meeting confirmed that sites to be considered comprise:
      - (i). Sites included by SODC in the SHLAA,
      - (ii). Sites subsequently put forward to SODC
      - (iii) Additional sites identified in Consultation 2
      - (iv). Sites subsequently identified in and around Watlington capable of providing land for 5+ dwellings
      - (v). Sites at the settlement of Watlington where there is a planning history or interest in development
    - 3.5. RG will send a letter to the contacts for each site together with a map showing all sites under consideration ( being updated by Ian Hill) and a short form based on one used by SODC. It is hoped that a confirmed list of sites available for development will be completed by March. Copies of the finalised letter etc will be circulated to members of the group for information.
    - 3.6. It was agreed that the Development Sites Group will not draft a report on green and amenity

sites of environmental and social value. This will be done by the groups working on sustainability issues.

3.7. Information on abandoned or empty sites is yet to be collected.

4. Site assessment criteria:

These were not taken further at the meeting. However, it was noted that they will include positive criteria as well as the constraints comprised in the criteria used by SODC in assessing sites in larger villages.

5. Evaluation of site assessment criteria:

5.1. Rob Field produced a trial of a four and five level process. Unfortunately, he felt unwell and left the meeting before a discussion of the relative merits of the different systems under consideration.

5.2. The process was compared to the trial run by KJ using the method developed at Malmesbury. A 'middle way' approach developed by TJ was also considered. There was a majority view that the first stage of site selection should be as simple as possible and easy to communicate to a wider audience. A three level, traffic light, system was agreed.

6. Progress record sheet:

This was deferred to the next meeting. The draft prepared by DD will be circulated again. Members are asked to make early comments so that the sheet can be used and regularly updated.

7. Budget and advisory services:

DD suggested advice from a planning inspector/NP examiner. It was agreed in principle that advice would be very useful as the NP progresses.

8. The next meeting will be on Thursday 4th February at 7.30p.m.

Declarations of Interests: None