

Record of the Neighbourhood Plan Core Committee held on Monday 8th September 2014 at 20:00 in the Community Office

Present: Nick Hancock
Gill Bindoff
Andrew Hocking
Rhian Woods

Officer Rachel Gill

In Attendance Ian Hill

71/14 Apologies for absence

Neil Boddington, Neil Mitchenall

72/14 Approval of minutes of 11th August meeting and matters arising

Minute 67/14 – The following change was agreed, that 'housing' be replaced with 'environment and sustainability'.

Resolved :That with the amendment above these minutes were agreed as a correct record and were signed by the chairman.

73/14 Declarations of Interest

There were none.

74/14 Matters Arising

There were none

75/14 Five Minute Update

a) Traffic Survey

This was due last week but was postponed due to road works. It has now been delayed again due to an HGV check operation. This will delay consultation 2 by 2 weeks. The report will take 2-3 weeks to do plus another week for the report.

ACTION: NM check whether a presentation of results is planned, and of not request that the survey company come and present the results.

b) Housing

ACTION: RG to send landowner letter out ASAP.

ACTION: NB provide latest list of sites and owners.

There was a brief discussion on additional sites to include.

c) Business Survey

Neil M has hand delivered to most businesses.

ACTION : RG to arrange for email copy to be sent with replies to the Watlington NP mailbox and collect replies.

d) Consultation 2

AH has started preparing a document for consultation 2, focus on developing vision and objectives.

Work to be done on consistency of language given the number of authors!

ACTION : AH circulate version D of the document

It was agreed that NH and AH would own the document.

Timescales:

Content Draft 2 weeks 22nd September

Re-write/committee sign off 2 weeks 6th October

Finalise materials for consultation, include workshop outputs 4 weeks

Consultation 2 1st November

e) Community Outreach

There was a discussion over how to approach this. In consultation 1 several local organisations and parish councils were visited to reach a greater audience than the consultations in the memorial club.

GB suggested that better community engagement would be achieved by running some workshops on specific areas e.g. housing / traffic.

There was a discussion on how to proceed and the timings required to complete the workshops in good time to include the outputs in consultation 2.

AH suggested daytime/evening and weekend sessions in order to involve as many people as possible.

It was agreed to run 3 workshops, to be completed by 10th October.

It was also agreed to visit organisations as per GB's list after 1st November to go through Consultation 2.

ACTION: GB write an invitation for the event.

Invites to go to :

Watlington Times, Subscribers to NP, GB's list of organisations, Henley Standard, Local Businesses and Local Parish Councils.

ACTION: RG check availability of venues for w/comm 6th October.

ACTION: RG email list of helpers to GB

76/14 Housing Survey

NH went through the background to a housing survey. Although originally there was the option of £2k locality grant which could be used for a housing survey the committee had never agreed on whether a survey was really needed.

The pro's and con's were discussed at length. GB felt strongly that a survey was needed. Others felt that needs were difficult to forecast and there are other surveys and information available.

The meeting voted on whether a survey was needed, the result was 3:1 not to have a survey.

ACTION : NB speak to estate agents on what they had most demand for, and any housing types which were in short supply.

77/14 AOB

GB wanted to understand SODC air quality approach and their attitude to possible housing on the industrial estate, NH offered to talk to SODC.

78/14 Next meeting

Monday 6th October 8pm Parish Office

