

NPF Coordination Group

Minutes of fourth meeting: 07/12/2015 – West Room 7.30pm

Present :-

Gill Bindoff, Pepita Bianchi, Norman Perry, Debbie Davies, David Cotterell, Rob Smith
Keith Jackson, Ian Hill (for Housing discussion until 8pm)

1. Apologies for absence – Tony Clarry , Tom McCulloch from Community First Oxfordshire who was to have given a talk on Housing Surveys
2. Minutes from previous meeting : approved
PB wanted clarification of the ‘facilitator’ role taken by NPFCG member of an advisory group. DD was concerned that the ‘leader’ of the group should not be part of the scrutiny of the group.

It is not intended that the facilitator should ‘lead’ the group but should act as a conduit between the NPFCG and the Advisory group . As the work of the advisory groups evolves it may be that the group could decide on a lead role who would not come from the NPFCG.

3. Housing Discussion

It was decided that any Housing Survey commissioned from Oxfordshire First should focus solely on Housing needs and not on where future housing should be located. IH was concerned that too broad a questionnaire could lose focus so it must stick to Housing needs.

GB proposed that the process followed by the recent Chalgrove Survey could be used. In this the forms are delivered and collected (in sealed envelopes) by volunteer. It must be emphasised that the completed forms will be confidential and will not be seen by anyone from Watlington. There ought to be sufficient volunteers in the NPF to provide the foot soldiers for this process.

With such a restricted format a reasonable cost for the survey ought to be achievable.

IH indicated a sum set aside in the WPC budget for this year and next for surveys.

Should the survey go to outlying areas in a bid to estimate the numbers of people who would like to move back to Watlington ? It was thought that this would be unlikely to be useful and perhaps it would be better to follow NP suggestion and ask in the questionnaire whether the respondent knew of anyone who wished to move back to Watlington.

[Action: GB to follow up with housing group at their meeting on Tuesday 8th December to formulate a set of questions using Chinnor/Chalgrove surveys as a

starting point

GB also to send sample Chalgrove/Chinnor survey around Housing group members]

4. Terms of Reference for NPFCG

There was some discussion regarding the error in the terms of reference of the NPFCG that appears on the website regarding membership of the NPF.

IH thought this could be amended in due course after consultation with NP Steering Committee. In the meantime there ought to be no objection to DD continuing with her role in the NPF

[Action: IH to raise at the next full council meeting on 8th December]

5. Updates from Working Groups

Housing :- not yet met but will do tomorrow

Sites:-

[Action : GB to complete notes from last meeting]

Rob Field has been making progress on familiarisation with the information available in the Parish Office.

DD reported on the options that have been considered for site assessment including the Malmesbury process and the Traffic Light system used by Henley and Sonning Common NPs. Research indicates that some district councils advise against the use of points systems as their subjectivity can lead to long arguments and potential legal challenges.

RF will contact Henley and Sonning Common to find out more about their traffic light system for criteria based assessment.

Next meeting of sites group 7th January 2016.

Traffic (RS and DC)

Richard Sibly and Jim Simmie have carried out reviews of policies of OCC and SODC.

Richard also reported on the Government guidance about Neighbourhood Plans that they should be mostly concerned about Land use.

Tom Bindoff and Keith Woolfson provided a good baseline review of the TPP traffic consultants' report..

Sally Stewart and Elizabeth Cawood (by email) provided some comments on air quality.

RS reported that the Traffic Group is still in the process of determining its remit for the next stage of the plan and there was some discussion on what this should comprise.

It was felt that this should start from the evidence gathered so far including the consultation results and bring in assessments and modelling of how the Land use for Housing might affect traffic in the future. Also include some assessment of the

impacts and costs of the various traffic management approaches that could be adopted including the levels of new housing that might be required to finance them.

[Action: RS/DC to document a form of words to describe the Traffic group remit and present to the NPFCG at their next meeting 14/12/2015]

Infrastructure: No further meetings since Tony Clarrys report presented at the last NPFCG meeting

GB reported on the various sustainability groups

Economic Sustainability : There will be two speakers at the first meeting 17/12/2015

Social Sustainability: First meeting will take place on Thursday 10th December

Environmental Sustainability had a successful meeting conducting a SWOT (StrengthsWeaknessOpportunityThreats) analysis for assessing various approaches and split into two groups to produce some guiding principles.

6. Christmas Fayre

The NPFCG table was successful about 59 new subscribers were added to the database including some young parents.

[Action GB: to pass on PR's report of the Fayre]

7. Next Meeting Dates

Housing Tuesday 8th December (19:30 Parish Office)

Social Sustainability 10th December (19:30 West Room)

Environment Sustainability Tuesday 12th January (TBA)

Economic sustainability meeting including SODC officer Thursday 17th December (Watlington Club) with Mike Jennings (Chalgrove Business Park) as guest speaker

NPFCG Monday 14th December (TBA)

NPFCG Monday 11th January (TBA – note to include Pyrton meeting)