

NPF Coordination Group

Minutes of 12th meeting: 22/02/2016 – West Room 7.30pm

Present: Gill Bindoff (Facilitator), Debbie Davies, Peter Richardson (volunteer administrator), Norman Perry, Pauline Harvey, Rebecca Broadbent, Pepita Bianchi, David Cotterell, Keith Jackson.

1. Apologies for absence:- Rob Smith.
2. Declarations of Interest :- GB – Trustee Community First Oxfordshire.
3. Minutes: The minutes from the meeting on 15/02/2016 were considered and some minor corrections proposed. Subject to this being satisfactory the minutes will be approved.
[Action KJ to correct minutes]
4. Updates from Working Groups
Traffic:
DC reported the TG will meet on Wednesday and Thursday this week as it had proved impossible to arrange a single date suitable for all members.
The meetings this week will sign off the notes of previous meetings and the traffic workshop. The group has been working on a revised set of (site selection) criteria. The TG would like to meet with the Development Sites group to collaborate on criteria possibly 28th March/4th April. DC said that the TG needs dates/milestones for interacting with the other groups on traffic related criteria – Housing (when the survey results are known) Infrastructure (after completion of the Parking survey) and DS. There was some discussion about how the TG might move forward with developing traffic related criteria in addition to the SODC planning constraints. It was decided that the TG could take WAT8 site as an example and use the Providence Land proposals that will be presented in the forthcoming exhibition as a test case for traffic impact and infrastructure cost.
5. Project Plan
PR has made progress with this with help from PB.
Further input is needed from DS & Housing groups. RB is also willing to assist with the plan. It should be possible to have a reasonable draft of the project plan ready for the next WPC NPSC meeting especially if this is March 7th.
[Action: PB/RB/PR to collaborate further offline on the plan]
6. Update on meeting between PR/GB and PC
 - (a) Car park survey – PC keen that this should move forward and will follow up with SODC regarding possible sources of funding.
 - (b) Traffic consultant: SODC could probably enable Andrew Ashcroft to assist – it was suggested two sessions.
[Action DC to approach PC about this perhaps on Friday]
 - (c) Sustainability appraisal – PC himself can help with this
 - (d) Site selection criteria – PC himself can help with these.
 - (e) NP health check – PC can arrange an examiner to carry this out.
 - (f) Exhibition - no prior discussion between PC and Providence Land
PC will visit the exhibition on Friday

(g) PC thought the NPF should examine the aims and objectives around consultation 2 in conjunction with the responses.

7. Amenity/Green spaces

[Action - carry out proper survey and identification of all sites and how/when used Sites/Social sustainability?]

8. AOB

NP wondered about starting to draft policies. It was thought the Sites evaluation criteria and sustainability objectives need to be done first – this should be achieved during March
PR thought we should be communicating progress with the subscriber base – perhaps a short summary of GB's reports to SC could be circulated.

9. Next meeting Tue 8/3/2016 if SC meets on 7/3/2016, otherwise 7/3/2016.