



## **MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN STEERING COMMITTEE HELD ON MONDAY 6<sup>th</sup> FEBRUARY AT 8PM IN THE PARISH OFFICE**

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**Present:**

**Councillors:** Matt Reid, Steph Van de Pette, Tony Williamson, Tom Bindoff, Terry Jackson

**In Attendance:** Gill Bindoff, Tony Powell

**Officer:** Rachel Gill

1. Apologies  
Jeremy Bell, Peter Richardson.
2. Declarations of Interest  
TW stated that he is a member of the WAT1 Group and therefore would not vote on anything involving WAT1.
3. Minutes of the last meeting  
The minutes from the 9<sup>th</sup> January were approved. They will be approved and signed at the next meeting.
4. Matters Arising
  - GB updated the group on the meeting with SODC and Pyrton. Notes have been circulated.
  - SODC are modelling the B4009 data – outcome due in March
  - Sustainability Assessment Scoping report has been sent to Statutory Consultees. There is a 5 week consultation which ends on 3<sup>rd</sup> March.
5. NP Forum Update

### **Watlington Times Article**

The group reviewed the document.

TW suggested that if recommendations put to Full Council are agreed then these should go in instead. There was some discussion over what information can be shared ahead of traffic modelling.

**Resolved** : To use this document if no more information is ready to go.

### **Traffic Data**

The group reviewed the summary of the HCA data included in the Chalgrove Airfield Briefing Paper (Jan17). This shows projected traffic increase for the B4009 up to 2033 without development of Chalgrove. The numbers show increases of between 34% - 53% at peak times.

The numbers show higher numbers going to the M40 than returning but this is due to commuting patterns – the data only covers 8-9pm and 5-6pm. The traffic group have reviewed these numbers in detail.

### **WNDP Forum Recommendations from Workshop on Monday 30<sup>th</sup> January**

The group reviewed the recommendations from the WNDP Forum meeting in order to work through a recommendation to put to Full Council.

#### **Resolved**

- 1. Write up a report to send to full council detailing the outline of how the WNDP will progress.**
- 2. In view of the traffic impact analysis required to be provided by developers for planning applications, together with the data from the SODC B4009 corridor analysis it was agreed that the use of the Locality grant of £4500 for the same work could be an unnecessary duplication. Locality will be asked again if it is possible to use this grant to fund the feasibility of identified traffic management strategies. Note: the Traffic Group agreed at its meeting on 31.01.17 to recommend to the WPC NP Steering Committee that this site specific traffic impact analysis work is not required.**

There was some discussion on how we can use the money on other activities and how to fund the assessment of traffic management strategies for the town centre if we cannot use Locality money. RG gave an update on Locality. She is waiting for a call back but we have asked once already and been refused.

**Action : RG to speak again with Locality.**

#### **NP Budget**

The update was reviewed and noted.

#### **Email Marketing**

A document prepared by PR was circulated. The cost would be £30 per month.

There was some discussion on whether to have a Facebook page and authorisation of public facing documents.

SVP recommended MailChimp, which is available for free and still gives stats on emails opened and links clicked etc.

**Resolved:** To use MailChimp as it is free. RG to set up with SVP advice.

**The meeting closed at 10:30 pm.**

