

Record of the Neighbourhood Plan Core Committee held on Monday 6th October 2014 at 20:00 in the Community Office

Present: Nick Hancock
Gill Bindoff
Neil Boddington
Rhian Woods
Neil Mitchenall

Officer Rachel Gill

In Attendance Ian Hill

79/14 Apologies for absence

Andy Hocking

80/14 Approval of minutes of 8th September meeting and matters arising

The minutes were agreed as a correct record and were signed by the chairman.

81/14 Declarations of Interest

Neil Mitchenall made the committee aware that he has a client at a site in Skelmersdale who also owns part of the industrial estate in Watlington. The committee felt that this would not affect the work on the NP.

82/14 Matters Arising

There were none.

83/14 Five Minute Update

a) Traffic Survey

The traffic survey was carried out on the 18th September by TPP with volunteers from Watlington. Strips were left in place for 8 days to get data for the following 7 days. RW&NM have a meeting with TPP this Friday. They will report back to the group on progress, any broad findings and a date for completion of the report. The report is needed by the end of the month. There were some air quality reporting issues on the 17th but this was the previous day so not a problem. There was a long discussion on presentation of the report, in particular whether the report should initially be presented only to NPCC or to a wider group. GB felt strongly that a wider group should be at the first meeting. Other committee members felt that only the NPCC should see the report first in order to check that it has met requirements and fully understand the contents. Once this has been done then NPCC will share with a wider audience.

It was agreed that after Friday this would be reviewed and a meeting convened if necessary.

b) Housing

RG sent the letter to landowners. There have been replies relating to 8 sites.

ACTION : RG to chase up responses from other sites.

ACTION: RG check list of owners and sites is correct.

There was a brief discussion on additional sites to include.

GB suggested meeting with SODC housing officer, Helen Novelle.

ACTION: RW to send a formal request to SODC to investigate the viability of the Industrial Estate as a site for housing development.

ACTION :NM to liaise with Anna Badcock at SODC about the 'Economic Vitality' budget. It could support various capital projects such as wi-fi, broadband, plant/paving etc in the High Street.

ACTION: NH reply to Peter Canavan that we have had details from developer regarding Wat8 and Wat9.

c) Business Survey

Neil M & Nick H have hand delivered to most businesses. There have been 22 completed forms returned, responses have highlighted that scoring 1-10 is very open to interpretation but there have been some interesting comments. RG has been logging responses and comments in a spreadsheet.

It was agreed to ask the Schools to complete the form and to pass copies to any homeworkers anyone is aware of.

ACTION: RG/NH/NM chase up last few replies.

ACTION: RG email a copy to Rhian to forward to Schools.

ACTION: GB offered to take some more forms.

d) Consultation 2

Waiting on TPP report update after Friday, but aiming for the report to be presented back at the next meeting Mon 3rd November.

GB stressed the need for further community led planning / community engagement to feed into Consultation 2 aims and objectives and suggested delaying Consultation 2 to ensure this happened.

Other committee members felt that if the date slipped any further this would mean a clash with Christmas when getting people involved would prove difficult.

ACTION: GB to email RG a schedule of sessions to fit in before Consultation 2 and complete a Stakeholder Map.

ACTION: NM & NB to write more detail for their sections.

Timescales to be determined at next committee meeting.

e) Community Outreach

School Liaison.

A meeting was held on Monday 6th October with the Headteachers of both schools, Ickniel's Business Manager, a school governor (who is a governor for both Primary and Secondary schools) and members of the NPCC committee.

This was a very positive meeting with both Heads keen to participate. They will meet and jointly respond back with their ideas for the future of the schools.

ACTION: RW to chase up response.

NB and RW were invited to meet with Ickniel children as part of school project work based around the Neighbourhood Plan.

ACTION: RW to arrange a follow up meeting.

The committee also discussed how the staff might be involved, it was agreed to send a Business Questionnaire and discuss at the next meeting.

ACTION: RG to contact Chair for 'Friends of Ickniel' to discuss how they can get involved.

ACTION: NM to drop off business questionnaire at both schools.

Workshops

Workshops planned for the 9th and 11th October. NH has completed leaflet drops. RW has produced maps. GB has put up posters around the town. Rooms all booked.

ACTION : RG to source refreshments.

Sustainability

GB has a workshop planned for Tuesday 14th October on Environmental Sustainability.

ACTION : GB to schedule the workshops for Economic Sustainability and Social Sustainability.

84/14 Timing

NH raised 2 issues following a discussion with Peter Canavan.

1. Referendum cannot now take place until Mid-July earliest due to the Election.
2. A Legal Challenge can take place before the referendum provided it is 'substantive'. This could be if:
 - a. A significant sector (>50%) say something is wrong.
 - b. A significant landowner or developer comes forward, for example, claiming that a site has not been assessed correctly or criteria not applied fairly.

This prompted a discussion about how important it was for the community to make their own assessment of sites and criteria on which they are judged, and on how much information to give in workshops, should people be given a blank piece of paper or given examples to help them understand and to agree/disagree with.

85/14 AOB

GB asked that it be minuted she does not agree with the 'Rules of Engagement' published.

86/14 Next meeting

Monday 3rd November 8pm Parish Office

