

Record of the Neighbourhood Plan Core Committee held on Monday 7th July 2014 at 20:00 in the Community Office

Present: Nick Hancock
Ian Hill
Neil Mitchenall
Andrew Hocking
Rhian Woods
Rachel Gill

54/14 Apologies for absence

Neil Boddington, Gill Bindoff.

55/14 Approval of minutes of 9th June meeting and matters arising

Minutes were agreed as an accurate representation.

56/14 Comments on Operating Principles

There was a discussion around the 'Principles of Operation' document. Firstly there was a discussion about being sure to allow a 6 week waiting period for comments on the plan at the pre-submission stage.

Secondly around ensuring that for the second consultation in Sept / Oct there are statements/principles ready to communicate, and whether options should be presented at this stage.

Community outreach sessions and what to communicate was covered.

ACTION: AH/NH to write scope and process for community outreach and how it relates to consultation 2.

ACTION : AH provide data points for community outreach session

ACTION: NH to talk to Peter Canavan about requirements for examination. Specifically:

- How do we meet SODC needs?
- What do we need pre-examination?
- What do we need pre-referendum?
- Steer on whether presenting options as well as principles in consultation 2 is advisable.

ACTION: Advert in Watlington Times re: available land.

ACTION: NH review list of helpers /volunteers.

ACTION : RW to draft traffic survey spec and circulate.

ACTION : RW/NB produce standard list of questions for developers & circulate.

ACTION: RG to identify landowners for the SHLAA sites and the industrial estate.

ACTION : NM identify data points for business, including questions for industrial estate tenants.

ACTION: RG circulate contact list.

57/14 Action from previous meeting

ACTION : RG - Circulate Vision and Objectives (Aims) document again this week for comments and rewording. 16/6/14 COMPLETE

ACTION– set up facilitated workshop to develop schemes and options. COMPLETE

ACTION – get guidance from Peter Canavan re: criteria and level of analysis. COMPLETE

ACTION – list of potential extra helpers from the community, to include any areas of expertise
COMPLETE

ACTION: -Baseline data - identify what is available, what we have and what we need to find / collect.
SEE ACTIONS THIS MONTH

ACTION - IH to provide hard copy of part completed previous application. COMPLETE

ACTION - NH to submit application for both traffic and housing surveys. COMPLETE

58/14 AOB

Next meeting

The next scheduled meeting will be on 11th August 8pm.