

Watlington Neighbourhood Plan



Minutes of NPCC meeting 8pm, Monday 2nd March 2015

Held in Watlington Parish Office

Present: Nick Hancock - Chairman
Rhian Woods
Neil Boddington
Neil Mitchenall
Andy Hocking

Officer: Rachel Gill

In attendance 13 members of the public.

11/15 Apologies for Absence

Ian Hill – who is normally ‘in attendance’.

12/15 To agree the Minutes of the 2nd February 2015 as a correct record of the meeting.

Resolved: That these minutes with the above changes, be agreed and signed by the Chairman.

13/15 Declarations of interest

There were no declarations of interest notified.

14/15 Matters arising from the minutes of 2nd February 2015

None.

15/15 Progress Updates :

Questionnaires

Over 1000 have been distributed and around 300 have been returned. Inputting the data to the database has started, we have agreed to input the Y/N answers and preferred sites information on the first pass and add the comments on a second pass. This will mean analysis can begin earlier.

Contacts Database

There are 560 records on the database now with a few more to be added. Approximately 20-30 are postal addresses with no email address.

Watlington Neighbourhood Plan



Questionnaire Analysis

Inputting the Y/N and site preferences is now due for completion on the 13th March, one week later than planned. AH requires 2 weeks to complete the analysis. AH also commented that the comments and the consultation 2 special comments are also required for a complete analysis. He is away from 20th April – 1st May.

Developers and Landowners Meetings

NB has been waiting for the go ahead to get in touch with the developers. Some have pulled out so RW and NB will contact those still interested. There was a discussion over whether to wait for output of C2 analysis or to set up meetings for future dates and send out some standard questions now.

Action: RW/NB to circulate list of draft questions and approach developers with a list of standard questions and arrange some meetings.

Action: RG ensure developers folder up to date and forward all correspondence to RW/NB

Action : NB to review the Nick Greaves document to see if he can work out an updated number for housing requirements.

Watlington Business Association

Action: NM to arrange meeting with the WBA committee before 31st March.

Scoping Report

IH not at the meeting. The scoping report is nearly complete. SODC advice is to complete the document in time to submit with the draft plan. Advice from Woodcote is also to complete with the draft plan. The contents of other scoping documents include a huge amount of redundancy.

Action : NH to review with IH this week.

Sustainability Appraisal

After the draft plan and scoping report there is an assessment of plan vs the criteria in the scoping document, as per the OCC roadmap. This needs to be completed in May.

The NP steering group have offered to do this. The NPCC may need to provide a document template and relevant information. This approach has been checked with SODC. Woodcote checked their own work.

Draft Plan

This will be discussed at a later date as it is too early to cover now.

Watlington Neighbourhood Plan



16/15 AOB

1.Rebecca Hart has offered to join the committee.

Proposed by NH

Seconded by NM

Unanimous decision for Rebecca to join the committee.

2. NH raised some feedback from his meeting with Woodcote NP.

The advice was to be pragmatic.

SODC had estimated 2 weeks to review the draft plan and submit to the inspector. For Woodcote this actually took over 4 months. The Woodcote community assumed that since there had been no communication that the plan had been accepted. The NP team then had to spend £3k on events and publicity to regain momentum and interest. Their advice was to try and keep momentum going. Watlington NP will need to go through the plan with Peter Canavan and Anna Robinson plus others.

RH suggested that 2 weeks was unrealistic and 2 months more likely. RW agreed, given that planning permission for domestic premises took 2 months.

Woodcote also then got contrary comments from different departments.

Woodcote recommended Nigel McGurk ? as an inspector and said that they had a choice of 3. They recommended him as he has NP experience and knows South Oxfordshire well.

Action : NM to check if getting to choose an inspector is how the process works.

3.Action RG – chase up website redesign.

5. RW raised the issue that Pryton would like to meet with the NP. Meeting to be arranged in the next 2 weeks.

17/15 Next meeting Monday 30th March 8pm at the Parish Office.

There being no other business the meeting closed at 8.48pm

