



Watlington Parish Council

Parish Clerk: Kristina Tynan

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN STEERING COMMITTEE HELD ON MONDAY 14th NOVEMBER AT 8PM IN THE PARISH OFFICE

Present:

Councillors: Jeremy Bell (Chair), Terry Jackson, Tom Bindoff, Matt Reid

In Attendance: Peter Richardson, Gill Bindoff

1. Apologies

Stephanie Van de Pette, Rachel Gill

2. Declarations of Interest

None

3. Minutes of the last meeting

The minutes from the 31st October were reviewed.

4. Matters Arising

- Tom and Peter to follow up on the notes of the Knight Frank meeting. Still to chase Will Russell for comments on the notes of the meeting with him.
- HCA are coming to Watlington again to meet Watlington and surrounding Parishes to work as a group, this is on 13th December. GB is unsure how many people will attend. The meeting will be in the Town Hall from 10am. Britwell, Cuxham and Pyrton will attend as well as Watlington. HCA want to assess the impacts on surrounding villages and will write the agenda. Attendance is by invitation as it is not a public meeting. GB will find out how many can go and contact those who attended on 4th Oct, a mix of WPC and Forum Co-ordination group members.
- GB contacted the OCC highways to ask for £8000 to see if smart traffic lights would be successful. When TB found out that DEFRA had money available for Air Quality, OCC said that they would not apply to DEFRA on behalf of WPC. OCC were going to have an internal meeting about Watlington. GB sent a copy of the response to Steve Harrod, we are amazed "traffic lights are not on OCC's agenda".
We are very disappointed in OCC not assisting and not being prepared to support a grant for £8000. It is now too late to apply.
Action JB to write to OCC as chair of NPSC.

5. NP Forum Update

Meeting with Peter Canavan Friday 11th November

Traffic Analysis

He gave us an update, SODC are first in the queue to use OCC's modelling program which is not ready. Atkins has developed one for the county. County does not have it yet. SODC will do the work we need to feed in data about this area, corridor of B4009. Does the B4009 have the capacity to deal with the plan or if a relief road is required? This is if Chalgrove happens or not. They are looking at the B4009 as a route from M40 through past Benson. SODC are investing in traffic issues in Watlington, and are helping to finalise the brief. David Cotterell will have one more conversation with SODC's James Gagg to determine the words of the brief being sent to 4 consultants for traffic impact analysis.

Matt Reid to ask Steve Harrod if INRIX are part of the data aggregation system.

NP Documents

PC went through the draft plan and made useful comments. He expanded policies. Further information is needed to justify policies and explain what, where, when, how, etc. Further work is required. Draft will be shown to the Steering Group on the 5th December.

Site Selection

Rural Exception sites – sites which the Parish Council allocates for affordable housing. We may not generate enough for the whole range of people looking for affordable housing. It is likely there will be too few available for young people. To be discussed at the next NP Steering Meeting.

PC gave good advice on how to evaluate and provide evidence on how outcomes were arrived at. He said "do not present the findings as a league table or rank sites". The final decisions are also influenced by overall considerations not just site for site. Use "Preferred Sites". PC advised to look at the hospital site as a whole for staff or close care provision including adjacent sites. PC advised that we rename the sites.

Design Guide

PC has taken this away and will provide comments. He also offered to attend a Steering Group meeting, GB to invite him.

Budget

Not finalised. The £1500 Locality budget needs to be spent by the end of Jan 2017. We want to spend part of it on Pre-Submission Consultation.

It was agreed that £600 can be spent on the The Christmas Card info leaflet and a short video made at the Christmas Fair. The video will be used to promote consultations in the New Year.

To get together all forum volunteers to give feedback and explanations on the plan. Agreed expenditure of £100. The budget for 2017/18. It was agreed to request Admin through to Sept plus a budget of £1500 for the promotion of the referendum and to complete the WNDP. This is in addition to costs for PC backup and general office costs.

Edge Street Design Meeting

It was agreed to meet on Thursday 24th November for an informal workshop to discuss suggestions for an Edge Street/ Alternative Route around Watlington.

Notes taken by Jeremy Bell.

Meeting Closed at 9.43pm

1 Old School Place, Gorwell, Watlington, Oxon. OX49 5QH. Tel: 01491 613867.
Email: wpc@watlington-oxon-pc.gov.uk Website: www.watlington.org