



Watlington Parish Council

Parish Clerk: Kristina Tynan

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN STEERING COMMITTEE HELD ON MONDAY 1st AUGUST AT 8PM IN THE PARISH OFFICE

PRESENT : Robin Wilson (RW) , Terry Jackson (TJ) , Tom Bindoff (TB) Reporting

IN ATTENDANCE : Gill Bindoff (GB) , Peter Richardson (PR)

1. APOLOGIES : Rachel Gill , Matt Reid

As neither the chair or vice chair were present TJ was elected into the chair for the meeting .

It was noted with regret that Ian Hill had resigned from this committee as it was felt that his knowledge and experience would be sorely missed . It was agreed that he should be asked if he would consider attending future meetings as a non voting member .

Action : RG to invite Ian to be a non voting member even on an occasional basis .

2. DECLARATIONS OF INTEREST : There were no declarations of interest .

3 . MINUTES OF THE LAST MEETING ON 18TH JULY . Since the chairman was not present and there were a couple of minor suggested corrections , it was decided to defer agreeing the minutes until the next scheduled meeting on August 8th .

4. MATTERS ARISING :

CHALGROVE The Homes and Communities Agency (HCA) had organised a public meeting at Chalgrove which had been attended by TJ , GB , PR and TB . Those attending came away from the meeting convinced that the development at Chalgrove would go forward in one way or another . The HCA website contains the presentation used at the Chalgrove meeting .

Subsequently the NP team had initiated an informal meeting with the HCA which will take place in Watlington on August 2nd . (After meeting note: PR has now circulated notes on the Watlington meeting) .

Action : RG/ PR to put a link to the HCA website on the NP website .

Chalgrove Parish Council has arranged a meeting of all surrounding communities on Friday 12th August 6.30 - 8.30pm to which four members each from the NP and WPC are invited .

TRAFFIC CONSULTANTS . All the specifications for the consultancy work have been sent out and responses have been received from all recipients . OCC have declined to quote but have pointed out that they have a NP Toolkit and that they are prepared to give some time to assist the Forum .

SHADOW NP GROUP ITEM IN THE WATLINGTON TIMES . Kristina is investigating the allegations with the aim of submitting a piece in the next edition .

PR'S FILE OF WATLINGTON IMAGES .

Action : All members of the Steering Group will send comments plus any additions to PR by August 8th .

DRAFT NP POLICIES AND BASIC CONDITIONS STATEMENT.

These had been circulated in advance and were discussed. It was agreed to defer approval of these documents until the meeting on 8th August when more members of the committee may be present.

DRAFT SUSTAINABILITY SCOPING REPORT.

Paper copies of the report were tabled at the meeting. GB introduced the document and took the members through it. The document still needs some further text but is about 90% complete. The Forum needs the Steering Committee to approve the report. When it is complete it will be sent to the statutory consultees. In advance of this it will be submitted to SODC for advice and comment. If approved by the consultees, it will be used to assess the NP against sustainability objectives and to form the basis of the required Environmental Statement. The committee will consider the report at the meeting on 8th August.

There was no other business.

The date of the next meeting was confirmed: 8th August at 8.00 p.m.