



Watlington Parish Council

Parish Clerk: Kristina Tynan

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN STEERING COMMITTEE HELD ON MONDAY 3rd APRIL AT 8PM IN THE PARISH OFFICE

Present:

Councillors: Tony Williamson, Tom Bindoff, Terry Jackson, Steph Van de Pette

In Attendance: Gill Bindoff, Peter Richardson

Officer : Rachel Gill

1. Apologies
Jeremy Bell, Matt Reid.
2. Declarations of Interest
None.
3. Minutes of the last meeting
The minutes from the 20th March were approved.
4. Matters Arising
None
5. NP Forum Update

SODC Local Plan (2033) Preferred Options Consultation

GB/PR gave some feedback on this document.

Larger villages now have an additional 15% of houses, so for Watlington this is now 238 houses. It includes provision for a road around Watlington and states Chalgrove as a preferred site for housing development. PR asked what response would be required ? The deadline is 17th May. Resolved : GB to provide some bullet points and send to Kristina for Full Council to discuss.

The section on Watlington Neighbourhood Development Plan includes housing numbers of 200-400 and a timing plan as follows :

Plan received at SODC for 6 week consultation : Mid July – August
Send for examination and receive conclusions : Sept / Oct
Referendum : December

This means the Full Council will need all the documentation for their meeting on the 11th July.

PR asked whether there would be any responses to the Government White Paper on Housing?
TB said that he thought the Parish Council were not responding.
Action : RG to check with Kristina

Policy Document

Some updates have been made following the review at Full Council but the document is broadly finished with just a few changes to make.

Environmental Report

The workshop on Saturday to assess objectives and planning policies against delivery of sustainability objectives went well. The Environmental Report is not like the Policy document in that there is a set format/proforma to fill in.

TW asked for clarification of which documents needed to be finished for 18th April (the start of Consultation 3)?

GB said only the Policy Document and the Environmental Report, although if it is ready the Design Guide would also be made available.

The Consultation Statement cannot be completed until after Consultation 3.

The Basic Conditions statement just needs more cross-references to the SODC local plan inserting. Peter Canavan (SODC) has checked this document.

Consultation 3

Leaflet

PR shared a draft of the leaflet to promote Consultation 3.

There was some discussion on the format and wording of this to make it clearer how C3 fits into the process.

Action : RG to provide newly added dates for events at Watlington Club to PR to add to the leaflet.

Resolved: Steering Group approved the leaflet with some agreed changes to wording.

Plan Summary and Questionnaire

The Steering Group were shown a copy of the draft summary document. This is a 4 page document summarizing the WNDP so that people can see the highlights without having to read all the plan document.

This document will be circulated to all households w/commencing 18th April.

Enclosed with this will also be a questionnaire to enable collection of feedback.

There was some discussion on the format of the questionnaire.

GB suggested a similar format to SODC consultations: Support/Object and then Comment.

Resolved :

- To adopt the SODC style response of Support/Object/Comment.
- To have Section A – single question asking about opinions on the summary document
- To have Section B – listing all the policies so giving a further level of detail with feedback on each policy. The detailed list for each policy will be included in the document.
- To have a final question where people can comment on the Environmental Report. This does not need Support/Object it just needs Comment.
- To circulate the questionnaire to the Steering Group asap for sign-off via e-mail
- To get advice from CFO (Community First Oxfordshire)

AOB : None

Next meeting : Monday 8th May

The meeting finished at 10:00pm