



Watlington Parish Council

Parish Clerk: Kristina Tynan

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN STEERING COMMITTEE HELD ON MONDAY 8th MAY AT 8PM IN THE PARISH OFFICE

Present:

Councillors: Matt Reid (in chair), Tom Bindoff, Terry Jackson, Steph Van De Pette, Tony Williamson

In Attendance: Gill Bindoff, Peter Richardson

1. Apologies

Jeremy Bell, Rachel Gill.

2. Declarations of Interest

None.

3. Minutes of the last meeting

The minutes from the 3rd April were approved with minor amendments from GB – correction of Environment Report to Environmental Report. The amended minutes are attached.

4. Matters Arising

- GB apologised for not producing key proposals for the response to the South Oxfordshire Local Plan, Second Preferred Options consultation (as agreed at the meeting). It was agreed that this action is no longer needed.
- It was agreed that the WNDP Forum Coordination Group will provide a separate response to the consultation. This will be in line with comments made by the Parish Council. The consultation closes on 17th May.

5. NP Forum Update

a) Consultation 3

As agreed at the last meeting, envelopes with a Plan summary, questionnaire and small envelope have been delivered to all homes and businesses, except Trading Estate, which will be done soon.

- Display boards have been produced & were thought to be excellent
- A total of 80 people attended 'drop-in' sessions at the Watlington Club on 27,29 & 30th April.
- A total of 80 attended the open air 'Roadshow' sessions on 5,6,& 7 May. These were held at Christmas Common, the Paddock and the Green at Marlbrook.
- 2 further sessions will be held at the Watlington Club on 19 & 20th - 20th may be in the Paddock combined with some childrens' activities.
- MR suggested that it may be useful to publicise the consultation at an event at the Sports Field on 14 May when there will be a major local football event.

- An interim table of figures for responses to the consultation was circulated – a report on outcomes together with a summary of comments will be prepared for next meeting.

b) Review of additional WNDP documents:

- WATLINGTON DESIGN GUIDE - this draft has been prepared by TJ with advice from the SODC design team and adopts the approach used in the SODC Design Guide 2016. The draft Guide was approved for publication. One small change was proposed – it was agreed that the photograph showing a ‘city’ bicycle share scheme was not suitable for Watlington, although the principle of a cycle scheme was not ruled out.
- VIEWS DOCUMENT 2 - this draft has been prepared to add to the Key Views document produced for Consultation 2 in the winter of 2014/15. Comments from the Chilterns Conservation Board have been taken into account and views have been included within the town and to and from the surrounding countryside. The document has been prepared by TJ and Keith Jackson. TJ was congratulated on both the Design Guide and Views document and the document was approved for publication as soon as the location maps are completed.
- DEVELOPMENT STRATEGY TOPIC PAPER – this draft paper has been prepared by Tony Powell, the facilitator of the Forum development Sites Group. It was agreed that this is a useful additional paper as it details the process followed for the selection of the preferred sites. It was agreed to ask for advice and comment from SODC before publication.
- EQUALITIES IMPACT ASSESSMENT - SODC has confirmed that it is not necessary to produce a separate document. Reference to EIA can be included in the BASIC CONDITIONS STATEMENT. Norman Perry is taking the lead on this and will include relevant paragraphs.

c) Update on the proposed development at Chalgrove Airfield

- It was noted that the HCA contract with the planning consultants GVA Bilfinger and the Urban Design Studio has come to an end.
- It is hoped that a team from HCA will be able to come to Watlington on 19th May. Arrangements will be confirmed in due course.

d) ANNUAL PARISH MEETING on 18th May - it was agreed that a short presentation will be made by the WNDP Forum team. The presentation will include the timeline for progress of the Plan and information on 'where we go from here'.

AOB :

PYRTON NDP – the pre-submission consultation on the Pyrton draft Plan has started and has a closing date for comments on 16 June. The Plan is available online and a paper copy is in Watlington library. The consultation will be on the agenda of the Steering Committee at the meeting on 5th June. It was noted that there is no reference in the Plan to safeguarding land for a re-alignment of the B4009. There is a policy for no development on the site PYR 2 and to designate it as a Local Green Space. Peter Canavan (SODC) will be asked for guidance regarding a response to the consultation.

Next meeting : Monday 5th June

The meeting finished at 10:00pm

