**WATLINGTON NEIGHBOURHOOD DEVELOPMENT PLAN FORUM**

**Meeting of the Development Sites Group on 13th October 2016 at 7.30p.m.**

**Present:** Tony Powell (Facilitator), Gill Bindoff, Nick Greaves,Terry Jackson. Keith Jackson attended from 7.50p.m.

1. **Apologies for absence:** Ian Hill, Tony Williamson
2. **Declarations of Interest:** None
3. **Minutes of the meeting of 22nd September 2016:** these were agreed to be a correct record.
4. **Site selection process:**
5. Information packs are being prepared for each of the available sites. These are working packs which include a site location map, a site description, a summary of evidence and constraints and additional information where relevant comprising the SODC SHLAA site listings, the SODC Landscape Capacity Assessment of sites on the edge of larger villages 2015 and the most recent Environment Agency maps of fluvial and groundwater flooding.
6. The site summary sheets are not yet complete. A sub-group of TP, GB and TJ will draft these.
7. The first workshop to draft a preliminary list of preferred sites will be held on Monday 17th October. This will be run by the DS Group and members of the WPC NP Steering Committee and the NP Forum Coordination Group have been invited to attend. The sites will be assessed using the spreadsheets for site selection and sustainability objectives, which include the aims and objectives of the NDP. Details of the workshops were finalised.
8. The full list of available sites will also be assessed against traffic impact analyses when these become available. Funding to appoint a consultant to undertake this work is expected to be confirmed shortly. The selection of preferred sites will not be completed until this data is available.
9. **Meeting with providence Land on 10th October:** the meeting was attended by Jonathan Harbottle, Tom Hutchinson and Jeremy Emersonof providence Land and representatives of Watlington Parish Council and the NDP Forum. Notes were taken and will be circulated for confirmation shortly. The meeting had been requested by the WNDP Forum in order to discuss the implications of the PL planning application on site WAT 8 which is in Pyrton parish. The meeting was useful and provided an opportunity to raise issues about access, provision of land for expansion of Icknield Community College and linkages between neighbouring development sites.
10. **Meeting with HCA on 4th October:** draftnotes of the meeting had been circulated to those who attended. The meeting was at the request of the WNDP so that the HCA team could give an update on the investigation into traffic infrastructure which is being undertaken to support the proposed development at Chalgrove airfield. Representatives of Pyrton Parish Council and Cuxham Parish Meeting were invited to attend. The Head, Business Manager and Governors of Icknield Community College were also invited so that issues of interest to the school could be raised. The meeting was very productive. The design of a possible alternative route for Watlington was covered in a ‘workshop’ session. It was noted that the HCA will run a ‘strategic corridor workshop’ for representatives of communities affected by the proposed development at Chalgrove on 31st October.
11. A date will be set for the next meeting when the draft list of preferred sites is available.