

Minutes of the 29th meeting 27/03/2017 of the WNDP Forum CG– West Room 7.30p.m.

Present: Gill Bindoff (Facilitator), Pauline Harvey, Norman Perry, Keith Jackson, Pepita Bianchi, David Cotterell, Peter Richardson

1. Apologies for absence: Rebecca Broadbent, Tony Powell, Peter Richardson,
2. Declarations of Interest: None
3. Minutes of the meeting of 27/02/2017: these were agreed to be a correct record. KJ will send them to Rachel to post on the website.
4. Matters arising on the minutes:
 - (i) GB to re-circulate the notes from the Forum groups workshop held on 30/01.
 - (ii) PR to circulate the notes of a meeting with Pyrton Parish/NDP
5. Traffic Update
 - (i) DC, Tom Bindoff and Jim Simmie held teleconferences with each of the three prospective consultants. It was thought that Mode provided the most suitable proposals to meet our requirements.
 - (ii) DC outlined the key deliverables that Mode will provide. These currently mostly encompass traffic management measures. DC will draft the relief road component.
 - (iii) The cost will be around £11K with funding from Locality and SODC. The former has to be 'spent' by 31/03.
 - (iv) The timescale will be about 8 weeks from commencement to report. It is hoped work can begin on 03/04.
 - (v) DC envisages holding up to three meetings with Mode which will include attendees from a small, independent (outside the WNDP forum) focus group of townspeople that DC is setting up to ensure the process meets the needs of the Town.

6. Draft WNDP

There was a lengthy discussion about the draft WNDP.

Most of the comments require minor changes to the wording.

It was thought that if the latest draft of the SODC Local Plan, to be consulted upon as from 29/03, includes (as expected) a strategic requirement for relief roads along the B4009 corridor from the M40 around Watlington and other settlements, then there ought to be a paragraph in the WNDP to reflect this.

GB to pass the amendments from the above to Rachel Gill so that the draft can be amended and recirculated.

7. Other WNDP documents:

- (i) The Sustainability scoping report requires amendment by PB to include comments received.
- (ii) Basic Conditions statement – NP is about to complete this.
- (iii) Communications statement – PR and Rachel Gill are working on this
- (iv) Traffic Management strategy – DC to complete when consultants report is available.
- (v) Development Sites Topic Paper – TP is producing this.
- (vi) Green Spaces Paper – this has now been completed by RB.

- (vii) Infrastructure : footpaths and Rights of Way report.
Tom Bindoff has been completing this and it will be attached to the Green Spaces Paper
- (viii) Design Guide. Terry Jackson has mostly completed this.
PB has some feedback from comments received from the Chilterns AONB on the Sustainability Scoping report to include in this.
[PB to pass on to TJ]
- (ix) Environmental Statement – GB to write.

8. Communications

- (i) The Consultation 3 process on the draft WNDP is due to run for 6 weeks from 18/04 to 29/05.
- (ii) The process will be advertised by a Parish wide leaflet drop preceding the start of the consultation period. There will be a second leaflet summarising the key recommendations of the WNDP . It was thought that these leaflets ought to be available in key locations around the town centre such as the library, shops and Pubs.
- (iii) Drop –in events will be organised at the Watlington Club towards the end of the consultation period.
Display boards similar to the 2016 roadshows will be used for this. There will be fewer boards but each will have the same basic information to avoid ‘crowding’ around particular boards. PR will arrange this.
- (iv) A questionnaire will be circulated around the Parish seeking 10 key responses to the draft WNDP. The content of the questionnaire is still to be determined.
It was decided that we should offer an online version of the questionnaire using survey monkey. Residents could receive a code with their paper copy to use for online completion to avoid duplication. The paper copy should be delivered in a blank sealed envelope. Residents could be assured that the code cannot be linked to their household and that the questionnaire is completely confidential.
- (v) It is hoped that this combination along with repeat attempts by the Forum team to collect questionnaires on the doorstep will result in a better than 50% response rate.
- (vi) The Forum will maintain a presence on Saturday Mornings in the Town Centre to answer questions from residents and update the contact list.

9. AOB

GB sought agreement on the Green Spaces and Amenity areas, identified in the report by RB, for which protection ought to be sought in the WNDP.

After some discussion the list included :-

Sports Field

Mason’s Wood

West Meadow

Churchyard (review when future of the refused planning consent is known)

10. Meetings held

21.02.17 Meeting of Infrastructure Group/footpaths. Notes are on the website

01.03.17 Meeting with Suzanne Malcolm - SODC Economic Development Manager. GB attended. Useful meeting especially regarding the proposed workshops/start up units on SITE A .

07.03.17 Meeting with Helen Novelle and Jan Phillips - SODC Housing. GB and Terry Jackson attended. Also a very useful meeting - SODC housing policies and allocations policy were explained.

09.03.17 Meeting with representatives of Barrie Haigh (W2/Site B)- notes will be on the website.

15.03.17 Developer exhibition at the Watlington Club - WAT 1

16.03.17 Meeting with Louisa Howden at Icknield Community College: GB and Matt Reid attended. Update given on WNDP progress and update on future plans for the college.

21.03.17 Meeting with Pyrton NDP team. Notes are on the website.

11. Meetings scheduled

28.03.17 Meeting with working group investigating the viability of a swimming pool for Watlington

01.04.17 Environmental Statement - workshop

12. Future WNDP Meetings

TBA when needed.