Minutes of the 32nd meeting on 31/07/2017 of the WNDP Forum CG– West Room 7.30p.m.

Present: Gill Bindoff (Facilitator) Norman Perry, Tony Powell, Keith Jackson, Peter Richardson, David Cotterell, Pauline Harvey.  
Also present Terry Jackson

1. Apologies for absence: Pepita Bianchi.
2. Declarations of Interest: None
3. Minutes of the meeting on 26/06/2017.  
   These had been approved by email and with one minor correction will be published on the website [Action KJ to correct and resend to PR]
4. Traffic Update.  
   DC reported that Mode had delivered an interim report which had been considered by the panel of 10 Watlington residents who have provided some feedback.  
   Mode currently have sufficient data for modelling the M40/B4009 approaches to Watlington but insufficient data for the B4009/B480 junctions and routes.  
   Cooperation with James Gagg (SODC) and Chris Carter (ACOM) has provided some additional data, however it may be necessary to collect further junction data, in particular with regard to queue lengths , to assess whether chicanes could work. In this event the Forum is prepared to organise manual collection of the required data.  
   Mode are prepared to organise a workshop to present the results of their modelling/analysis.  
   This could take place between end-September, mid – October.  
   [DC to report on need for additional data]
5. Health Check Report.  
   The draft WNDP has been submitted for a health check to Edward Cousins a member of the Neighbourhood Planning Independent Examiner Referral Service (administered by the RCIS). He is a barrister with experience of examining Neighbourhood Plans. His report has now been received and copies were provided to attendees.  
   The report makes a number of recommendations both for the WNDP and the Basic Conditions statement. These are mostly to do with policy wording and structure. No major weaknesses were identified.  
   The report concludes with a very specific set of instructions for addressing the issues identified.  
   It was decided that the report would remain confidential for the time being.

GB will draft the required modifications for Rachel Gill to incorporate into the relevant documents upon her return from vacation on 15th August.   
[Action:GB to draft changes and circulate to the CG]

1. Update on the requirements of the Environment Agency  
   The EA are now insisting that Neighbourhood Plans must have more flood related information and SODC are currently evaluating a strategy for dealing with this requirement.  
   Part of site A is in a flood zone and although there is no intention of building on that part the EA have confirmed that they require a flood risk assessment to be carried out on the site. In addition the EA require a sequential test to demonstrate that there are no other sites as suitable as A for our requirements in lower flood risk zones.  
   It was agreed that the WNDP team did not accept direct responsibility for these tests and needed to clarify the situation. It was expected that these tests and assessments should nominally be carried out by SODC or by developers. It is not clear exactly what the SODC position is with this or when the tests might be done.   
   [Action TP to contact SODC in relation to this matter and Emma Bowerman in relation to the screening opinion on Site A]
2. FAQs  
   It was thought that the draft answers in the current set of FAQs were too defensive in their approach. It was decided to divide the FAQs between DC/PH (traffic) KJ/TJ (Design and Environment) NP/GB (Parking & infrastructure) TP (Housing and development sites) PR (Chalgrove) in order to provide a rewrite by Thursday in time to be circulated to the SC.
3. Timetable for remainder of WNDP.  
   Once the draft WNDP has been submitted to SODC there will be a number of delays before it can go to referendum which are beyond our control:  
   SODC must have a 6 week consultation.  
   There will be a further indeterminate period while SODC consider the submissions from this and for changes to the draft that may be required.  
   The plan is then submitted to an examiner who may want to call hearings and require further changes.  
   Given these it is unlikely the referendum can be held this year.
4. AOB  
   The draft views document is on the website. Members of the CG are encouraged to examine the website and to contact PR with any suggestions for changes/improvements.
5. Date of next meeting - TBA